



**CITY OF TORRANCE**  
invites applications for the position of:

## **THEATER TECHNICIAN (AT-WILL)**

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<b>SALARY:</b>	\$17.12 - \$18.90 Hourly \$2,967.47 - \$3,276.00 Monthly
<b>DEPARTMENT:</b>	General Services
<b>OPENING DATE:</b>	12/10/21
<b>CLOSING DATE:</b>	Continuous
<b>DESCRIPTION:</b>	

**WE STRONGLY ENCOURAGE APPLICANTS TO READ THE JOB ANNOUNCEMENT  
IN ITS ENTIRETY BEFORE SUBMITTING AN APPLICATION FOR THIS POSITION.**

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The City of Torrance is recruiting for a [Theater Technician](#) to join the [General Services](#) Team!

### **The Department**

The mission of the Department of General Services is to provide quality services that support City departments in a manner which enable them to carry-out their community missions; to provide these services in a cost-effective and efficient manner which best serves the operational needs of City departments and the community. Responsibilities of the General Services Department include: Airport Administration, Building Maintenance, Central Services, Cultural Arts Center Administration, Custodial, Fleet Services, Graffiti Abatement Program, HVAC / Electrical, and Warehouse.

### **The Division**

The Torrance Cultural Arts Center includes the Toyota Meeting Hall, the Torino Festival Plaza, the Ken Miller Assembly Room, the Ken Miller Auditorium, the James R. Armstrong Theatre, the George Nakano Theatre, the Pine Wind Japanese Garden, the garden rooms, and the Torrance Art Museum. Additionally the Center houses 4 dance studios with sprung hard wood floors, a large ceramics facility, a jewelry making studio, 3 art-making studios, and a music/drama room.

The complex is managed by the City's General Services Department through the Torrance Cultural Arts Center Administrative Offices.

### **The Position**

Under direction from the Stage Manager, the **Theater Technician** plans, organizes, and performs technical support activities for the Cultural Arts Center; assists in the safe operation and maintenance of theater sound, lighting, rigging, and related equipment and systems used in support of stage productions and related events; and performs related duties as required.

The **Theater Technician** also ensures the safe technical operations of the Cultural Arts Center; operates and maintain equipment, materials, tools and supplies used in technical production and set design; evaluates equipment needs and notifies supervisor of need to repair or replace equipment; and troubleshoots theater equipment.

For more information about the duties of the position, [click here](#)

## QUALIFICATION GUIDELINES:

*Any combination of education and experience that would provide the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:*

Any combination of training and experience substantially equivalent to graduation with a Bachelor's degree in Theatrical Production, and/or one to three years of experience in the professional field, including lighting, audio, carpentry, and running crew.

### **Ideal Candidate:**

*In addition to the minimum qualifications, the most successful candidate will possess:*

- **Theater Technical Skills**, including: Modern lighting and sound equipment appropriate for theater use, set construction and rigging systems-rigging certification preferred.

*Performance of the essential duties of this position includes the following physical demands and/or working conditions:*

Requires the ability to stoop; to reach; to stand; to crawl; to walk and sit for extended periods of time; to push and/or pull objects weighing up to 50 pounds; to lift and carry objects weighing up to 50 pounds. On a frequent basis, requires the ability to climb stairs and ladders, and to kneel and/or crouch.

Essential duties of this classification are primarily performed in a dynamic theater environment. Duties may include operations in other Torrance Cultural Arts Center facilities and/or off-site locations.

Position requires availability to work irregular hours or shifts, weekends, holidays, or overtime as required.

## HOW TO APPLY & EXAM PROCESS:

Interested candidates must submit an online application and supplemental questionnaire at [www.TorranceCA.Gov/Jobs](http://www.TorranceCA.Gov/Jobs). **Applications will be accepted on an open continuous basis.**

Only those candidates who best meet the City and Department's needs will be invited to participate in the testing process, which will consist of an oral interview, tentatively scheduled for the **week of January 3, 2021**.

## SPECIAL NOTES:

Applicants with disabilities who require special testing arrangements **must** contact Human Resources.

As a condition of employment, candidates must pass a background check and a pre-employment medical examination.

*The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked without notice.*

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APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.TorranceCA.Gov/Jobs>

Position #21129014  
THEATER TECHNICIAN (AT-WILL)  
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3231 Torrance Blvd.  
Torrance, CA 90503  
310-618-2915

[Jobinfo@TorranceCA.Gov](mailto:Jobinfo@TorranceCA.Gov)

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## THEATER TECHNICIAN (AT-WILL) Supplemental Questionnaire

- \* 1. The following supplemental questions will be used to evaluate your qualifications for the position for which you are applying. Resumes are encouraged but will NOT be used in lieu of the application or supplemental questions. Please read each question carefully and provide a thorough and complete response. Do NOT state "see resume" or "see application" to respond to any of the following questions. Failure to respond to all questions will be considered an incomplete application and may not be considered for further processing. Do you understand the foregoing?
- Yes    No
- \* 2. Indicate your years of experience in Fly Rail Operation.
- None  
 Less than one year  
 More than one year, but less than three years  
 More than three years
- \* 3. List specific equipment you have operated in the field of Fly Rail Operation. If no experience, type "N/A".
- \* 4. Indicate your years of experience in Lighting.
- None  
 Less than one year  
 More than one year, but less than three years  
 More than three years
- \* 5. List specific equipment you have operated in the field of Lighting. If no experience, type "N/A".
- \* 6. Indicate your years of experience in Sound.
- None  
 Less than one year  
 More than one year, but less than three years  
 More than three years
- \* 7. List specific equipment you have operated in the field of Sound. If no experience, type "N/A".
- \* 8. Indicate your years of experience in House Management.
- None

- Less than one year
- More than one year, but less than three years
- More than three years

\* 9. List specific equipment you have operated in the field of House Management. If no experience, type "N/A".

\* Required Question