



Where Caring Becomes Doing

**6800 Florence Avenue
Bell Gardens, CA 90201
562.806.5400
www.hsala.org**

JOB DESCRIPTION

JOB TITLE: Health Educator
PROGRAM: Champions for Change
REPORTS TO: Program Coordinator

DEPARTMENT: Senior Services
STATUS: Full Time - Non-Exempt
HOURS PER WEEK: 40

POSITION SUMMARY:

- Under general supervision of the Project Coordinator, the Health Educator provides health education and physical activity promotion based on approved curriculum in the targeted communities.

DUTIES AND RESPONSIBILITIES:

- Promote nutrition education and physical activity classes to target audience.
- Conduct a minimum of 150/250/200 nutrition education and physical activity classes at qualifying institutional sites.
- Document all outreach and class participant information in approved tracking database.
- Administer impact/outcomes evaluations for each nutrition education and physical activity class.
- Recruit, establish and facilitate community taskforce meetings.
- Work with community stakeholders to conduct needs assessment.
- Conduct and/or participate in events to garner support and additional partners for Policy System Environment (PSE) implementation, programmatic activities, and promote nutrition education and physical activity classes.
- Attends department, agency, and community meetings, as assigned.
- Provide program information to the public by disseminating approved social marketing materials.
- Create and maintain a social media presence to educate and inform target community.
- Conduct outreach activities at health fairs, preschools, and other health related events
- Related duties, as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of nutrition and physical activity such as health promotion and/other factors that promote healthy eating and active lifestyles.
- Ability to develop and present community presentations to small and large groups.
- Experience working in underserved communities specifically with community engagement is highly desirable

- Participation in parent involvement programs or community work is highly desirable; outreach activities or other similar programs
- Ability to follow program and agency policies and procedures.
- Proven competency skills, as well as the ability to exercise independence and good judgment.
- Ability to work well in a fast pace environment and meet deadlines.
- Good communication skills and organization skills.
- Communicate effectively in writing.
- Ability to meet attendance standards and work additional hours as necessary.
- Maintain high level of confidentiality.
- Develop and maintain effective working relationships.
- Ability to work effectively in a team setting.
- Preferred Bilingual (English/Spanish) highly desirable.
- Computer literate

EDUCATION AND EXPERIENCE:

- Education: Minimum - Bachelor's degree in Health, Nutrition, Food Science or related field.
- Experience: Minimum of two (2) years' experience in providing direct services to low-income and ethnically diverse clients desired; demonstrated skills in working with minority populations.

LICENSING/CERTIFICATION REQUIREMENTS:

- Driving is required on a daily basis. Must provide own vehicle, valid California driver license and proof of full insurance coverage.
- Negative tuberculosis screen (required).
- Must pass criminal background check.