

Current Job Opportunities Effective Friday, August 3, 2018

JOB TITLE	MONTHLY SALARY	FILING DEADLINE
Business Systems Specialist	\$4,502 - \$10,154	Continuous
Chief Construction Inspector	\$7,304 - \$9,949	August 17, 2018
Gas Pipeline Welder/Layout Fitter	\$4,856 - \$6,599	Continuous
General Maintenance Supervisor	\$3,874 - \$5,820	August 17, 2018
Planner	\$4,502 - \$9,415	Continuous
Police Officer – Lateral	\$6,080 - \$7,905	Continuous
Police Recruit	\$32.40/Hour	Continuous
Public Health Nurse	\$4,879 - \$7,341	August 24, 2018
Public Safety Dispatcher – Lateral	\$3,874 - \$6,599	Continuous
Public Safety Dispatcher – NTN Exam	\$3,874 - \$6,599	Continuous
Public Safety Dispatcher – POST Waiver	\$3,874 - \$6,599	Continuous
Refuse Operator	\$2,959 - \$4,685	Continuous
Registered Nurse	\$4,977 - \$7,112	Continuous
School Guard	\$12.10/Hour	Continuous
Senior Electrical Engineer	\$8,048 - \$10,963	August 17, 2018
Special Services Officer	\$2,929 - \$6,469	Continuous
Systems Support Specialist	\$4,414 - \$9,955	Continuous

(P) = Promotional

Job opportunities change every Friday
24-Hour Job Recruitment Line (562) 570-6201
Equal Opportunity Employer

Upcoming Job Information

Civil Service Department



As anticipated job opportunities become available, those jobs will be listed below with an estimate of the month applications may be available for filing. This estimate changes frequently depending upon the needs of the City, existing eligible lists and the number of anticipated vacancies. The information listed below is updated on a regular basis; however, changes may occur unexpectedly. Please call the Civil Service Department's 24-Hour Job Recruitment Line at (562) 570-6201, email us at civilservice@longbeach.gov or visit our website www.longbeach.gov/civilservice to obtain current application information. When an application filing period is approved, the job title and exact filing dates will be specified. Filing deadlines are 4:30 pm. As information is available, this listing will be updated. Please check regularly.

JOB CLASSIFICATION	ANTICIPATED DATE FOR APPLICATIONS
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Communication Specialist	Anticipated Summer 2018
Construction Supervisor	Anticipated Fall 2018
Equipment Operator	Anticipated Fall 2018
Fire Recruit	Anticipated Fall 2018
Harbor Maintenance Mechanic	Anticipated Fall 2018
Housing Assistance Coordinator	Anticipated Summer 2018
Marina Agent	Anticipated August 2018
Painter Supervisor	Anticipated August 10, 2018
Permit Technician	Anticipated August 6, 2018
Personnel Analyst	Anticipated Fall 2018
Refuse Field Investigator	Anticipated Fall 2018
Safety Specialist	Anticipated Summer 2018
Supervisor, Commercial Diving	Anticipated August 2018
Traffic Signal Technician	Anticipated Fall 2018

(P) = Promotional

Note: Please note that filing may be limited to: 1) current City employees; 2) former classified City employees who were terminated due to layoff after July 1, 2010; 3) former classified City employees on an active Civil Service priority list; and 4) former unclassified City employees, identified by the Human Resources Department as terminated by the City's reduction in force after July 1, 2010.

Civil Service Department
333 W. Ocean Blvd., 7th Floor, Long Beach, CA 90802
24-Hour Job Recruitment Line (562) 570-6201
Website: www.longbeach.gov/civilservice E-mail: civilservice@longbeach.gov
This information is available in an alternative format by request at (562) 570-6202.
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City of Long Beach Employment Opportunity

GENERAL MAINTENANCE SUPERVISOR

Job Number: J78AN-18

SALARY: \$1,781.76 - \$2,677.12 Biweekly

OPENING DATE: 08/03/18

CLOSING DATE: 08/17/18 04:30 PM

DESCRIPTION:



Now accepting online applications only. Apply online 24 hours a day, beginning August 3, 2018 through 4:30 p.m., August 17, 2018. This classification is utilized in the Energy Resources (formerly Gas & Oil), Water, and Parks, Recreation and Marine Department. The current vacancy is in the Parks, Recreation and Marine Department.

EXAMPLES OF DUTIES:

Under direction, plans and supervises the work of maintenance and custodial crews, including contracted crews, and performs general building, grounds and/or paved surface maintenance and repair; trains, directs, supervises and evaluates unskilled, semi-skilled, skilled and journey level workers performing general repair, cleaning and maintenance activities; determines the work to be performed from plans and specifications or on-site inspection; estimates material and labor costs and orders supplies and materials; develops and maintains safe work practices; establishes operating procedures and work standards; maintains records, prepares reports and may assist in the preparation of the budget; may design and supervise the construction and installation of marine floating structures; may manage the permit process for the City's dredging operations; may supervise a database work order system; may supervise maintenance and operations of public pools; and performs other related duties as required.

REQUIREMENTS TO FILE:

Candidates must meet the following requirements:

Three years of paid, full-time equivalent professional experience in general building, grounds and/or paved surface maintenance and repair (including a variety of carpentry, mechanical, painting, custodial, masonry, plumbing, electrical and related work); at least six months of which must have been in a supervisory or lead capacity.

Additional Requirements to File

- Working knowledge of and ability to safely and efficiently use a variety of hand and power tools, equipment and materials commonly employed in construction maintenance and

- repair work;
- Knowledge of and ability to apply the principles and practices of effective supervision;
- Knowledge of computer operations and software, such as Microsoft Office;
- Ability to communicate tactfully and effectively both orally and in writing;
- Ability to work from plans and specifications;
- Working knowledge of building codes.

Some positions may require overtime, weekend and/or holiday hours.

SELECTION PROCEDURE:

EXAMINATION WEIGHTS:

Application Packet.....Qualifying
 Written Examination.....Qualifying

A minimum rating of 70 must be attained in order to be placed on the eligible list. This is a continuous eligible list and it will expire in six months. Applicants receiving Veteran's Credit will be placed on the eligible list first and then in the order in which applications were filed.

The written examination is tentatively scheduled for the week of 09/04/18 – 09/07/18. If you have not received notification by August 24, 2018 contact the Civil Service Department at (562) 570-6202.



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.
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J.O.B. J78AN-18 CP:GMS 08/01/18

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/longbeach>

Position #J78AN-18
 GENERAL MAINTENANCE SUPERVISOR
 CP

Civil Service Department
 333 W. Ocean Blvd., 7th Floor
 Long Beach, CA 90802
 (562) 570-6202

civilservice@longbeach.gov

GENERAL MAINTENANCE SUPERVISOR Supplemental Questionnaire

- * 1. **INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. The questions will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. **Resumes will not be considered as part of the Civil Service application**



City of Long Beach Employment Opportunity

PUBLIC HEALTH NURSE

Job Number: G19NN-18

SALARY: \$2,244.24 - \$3,376.56 Biweekly

OPENING DATE: 10/06/17

CLOSING DATE: 08/24/18 04:30 PM

DESCRIPTION:



Accepting online applications only. Apply online 24 hours a day, October 6, 2017 through 4:30 p.m., August 24, 2018. EXTENDED

Grade I – Entry level, under direct supervision, provides public health nursing services in home settings with populations ranging from infants to seniors. Works closely with the Public Health Nurse Supervisor and experienced Public Health Nurses.

Grade II – Under general supervision, operates more autonomously, and provides public health nursing services in home settings or other community settings. May represent the Department at community meetings, collaboratives, and other events. Provides input into the development of programs and budgets.

Grade III – Performs Grade II duties, plus oversees specific public health programs (i.e. Maternal, Child and Adolescent Health; Childhood Lead Poisoning Prevention, and Senior Services) – including directing program staff activities, ensuring accomplishment of program deliverables, developing budgets and scopes of work, and writing reports.

EXAMPLES OF DUTIES:

Under supervision, promotes health and wellness through education, referral, advocacy, case management, coordination of services, and case-findings; provides public health nursing services in a variety of settings (i.e., homes, clinics, programs and the community); recognizes multicultural practices and beliefs, and their impacts on health behaviors and tailors approaches accordingly; identifies/evaluates medical, psychosocial, and socio-economic barriers; may coordinate Nursing Division grant funded programs including development of budgets and scopes of work, and oversee the activities of other professional and para-professional staff; identifies, collects, and analyzes health data about communities and at-risk population groups; develops and participates on community advisory boards, task forces, and committees; develops and conducts educational and outreach programs for community and professional groups based on assessed need; functions as case manager/case coordinator utilizing a multi-disciplinary approach to ensure improved health status; establish and evaluate nursing plans of

care based on identified client need, strengths and availability of resources; makes appropriate linkages to community resources to meet the identified needs of clients; provides individual, family, and community level crisis intervention/management and appropriate reporting as mandated by law; conducts epidemiological investigations of communicable diseases; obtains medical histories, conducts physical assessments, administers prescribed treatment and dispenses medication; performs diagnostic tests and specimen collection, reviews and interprets laboratory findings, and follows up in accordance with procedures and protocols; acquires and maintains updated knowledge of federal, state and local health laws, regulations, policies, procedures, and protocols as they relate to area of assignment and responsibility; performs required nursing documentation in accordance with the California Nursing Practice Act, and ensures documentation is clear, complete, and accurate; responds and researches inquiries from clients, social service and health care providers; may assume supervisory roles; performs other duties as required.

REQUIREMENTS TO FILE:

Applicants must meet all the requirements below:

- A valid California license to practice as a Registered Nurse (**proof required**)*
- A valid certificate as a Public Health Nurse in California (**proof required**)*
- A valid Cardiopulmonary Resuscitation (CPR) certificate (**proof required**)*

Additional Requirements to File:

- Proficient in the use of computer and software computer applications
- Willingness to work an irregular schedule, including weekends, evenings, and emergency call backs.
- A valid motor vehicle operator's license and a current DMV driving record must be submitted to the hiring department at the time of the selection interview.

***Required documents, such as certificates or licenses, must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form.**

DESIRABLE QUALIFICATIONS: Experience in maternal/child health and/or older adult health is desirable.

SELECTION PROCEDURE: This process will be conducted using the continuous, non-competitive procedure. All applicants meeting the minimum requirements to file will be placed on the eligible list, with those receiving Veteran's Credit first and then in the order in which applications were filed. Eligible lists may be established periodically.

If you do not receive notification within two weeks of application filing, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for some positions interacting with the public.

G19NN-17 MM-PHN

10/04/2017

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prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.

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Position #G19NN-18
 PUBLIC HEALTH NURSE
 MM

Civil Service Department
 333 W. Ocean Blvd., 7th FL
 Long Beach, CA 90802
 (562) 570-6202

civilservice@longbeach.gov

PUBLIC HEALTH NURSE Supplemental Questionnaire

- * 1. **I. INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about your qualifications for this position. This form will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental applications. Do you understand the above information?
- Yes No
- * 2. **REQUIREMENTS TO FILE** Please indicate how you meet the requirements to file for Public Health Nurse.
- I have a valid California license to practice as a Registered Nurse and a valid certificate as a Public Health Nurse in California, and a valid Cardiopulmonary Resuscitation (CPR) certificate.
- I do not have a valid California license to practice as a Registered Nurse, a valid certificate as a Public Health Nurse in California, and a valid CPR certificate. Selecting this option will disqualify me from applying for this position.
- * 3. Are you willing to work an irregular schedule, including weekends, evenings, and emergency call backs?
- Yes No
- * 4. A valid motor vehicle operator's license and a current DMV driving record must be submitted to the hiring department at the time of the selection interview. Do you understand the above information?
- Yes No
- * 5. Are you proficient in the use of computer and software computer applications?