



**CITY OF TORRANCE**  
invites applications for the position of:

## **BUILDING MAINTAINER**

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**SALARY:**

\$23.97 - \$27.73 Hourly

**OPENING DATE:** 04/25/18

**CLOSING DATE:** Continuous

**DESCRIPTION:**

**The City of Torrance invites you to apply for the position of Building Maintainer!**

The General Services Department is seeking an experienced **Building Maintainer** to perform both skilled **plumbing** and **carpentry** work as part of the general alteration, repair and occasional new construction of City buildings and facilities.

The **Building Maintainer** performs skilled tasks associated with both plumbing and carpentry. When performing maintenance services and repairs associated with plumbing, the Building Maintainer installs water piping; repairs and replaces pipes, valves, fittings, flush valves, and other fixtures; packs faucets (i.e. Leaking faucets); cleans and snakes out drains and obstructions in water systems. When performing maintenance services and repairs associated with carpentry, the **Building Maintainer** maintains and repairs woodwork of buildings; repairs floors, and roofs, including work with asphalt tile and other roofing materials; fits doors, windows and sashes; and performs other general building maintenance work as required.

**HOURS:**

Building Maintainers must be available for emergency call out outside normal work hours.

For a complete job description, [click here](#).

**MINIMUM QUALIFICATIONS:**

**Education and Experience**

Four years of work in general building maintenance and construction. No specific education minimum.

**License and/or Certificates**

A valid California Class C Drivers License.

**Ideal Candidate**

In addition to the above, the **most successful** candidate will possess the following experience, certifications, skills, and abilities:

- Knowledge of standard methods, materials and equipment used in carpentry, plumbing and other building trades;
- Ability to use the required tools and equipment safely and skillfully such as circular, hand, table and miter saws; sledge and claw hammers, drills and wrenches;
- Ability to read and interpret blueprints and schematics;

- Ability to follow oral and written instructions;
- Establish and maintain effective working relationships with employees.

Experience as a locksmith *is desirable*.

#### **HOW TO APPLY & EXAM PROCESS:**

**Interested candidates must submit an online application and supplemental questionnaire at [www.TorranceCA.Gov/Jobs](http://www.TorranceCA.Gov/Jobs). Application submissions will be accepted on a continuous basis until the positions are filled. First review of applications will be those received by Wednesday, May 16, 2018 at 5:30 p.m.**

Only those candidates who best meet the City and Department's needs will be invited to participate in the testing process, which will consist of the following components:

**Written Exam - 60%** (*Test dates are to be determined*)

**Performance Exam - Qualifying** (*Test dates are to be determined*)

**Panel Interview - 40%** (*Test dates are to be determined*)

#### **SPECIAL NOTES:**

Applicants with disabilities who require special testing arrangements **must** contact Human Resources. If you have a disability for which you require an accommodation, please contact us at (310) 618-2915 no later than five (5) business days before the test date.

As a condition of employment, candidates must pass a background check and a pre-employment medical examination.

*The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked without notice.*

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.TorranceCA.Gov/Jobs>

Job #18025541  
BUILDING MAINTAINER  
MP

3231 Torrance Blvd.  
Torrance, CA 90503  
310-618-2915

[jobinfo@TorranceCA.Gov](mailto:jobinfo@TorranceCA.Gov)

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### **BUILDING MAINTAINER Supplemental Questionnaire**

- \* 1. Do you have four (or more) years of full-time experience in general building maintenance and construction
  - Yes
  - No
- 2. Does your experience include commercial and industrial settings/buildings?
  - Yes
  - No
- 3. If yes, please briefly describe the type size and use of these facilities/buildings.
  
- \* 4. Do you have a valid Class C California driver's license (or alternate equivalent)?
  - Yes
  - No

## BUILDING MAINTAINER Supplemental Questionnaire

5. If you have an alternate equivalent, please provide that information (State/class, etc.)

\* 6. Did your experience in Skilled Carpentry include commercial door installation and repair?

- Yes  
 No

\* 7. Did your experience in Skilled Carpentry include drywall installation and repair?

- Yes  
 No

\* 8. Did your experience in Skilled Carpentry include door hardware and lock installation and repair?

- Yes  
 No

\* 9. Did your experience in Skilled Carpentry include roofing installation and repair?

- Yes  
 No

\* 10. Did your experience in Skilled Carpentry include tile setting?

- Yes  
 No

\* 11. Did your experience in Skilled Plumbing include installation and repair of commercial flush valves?

- Yes  
 No

\* 12. Did your experience in Skilled Plumbing include installation and repair of commercial faucets?

- Yes  
 No

\* 13. Did your experience in Skilled Plumbing include installation and repair of commercial toilets and lavatories?

- Yes  
 No

\* 14. Did your experience in Skilled Plumbing include installation and repair of sewer lines, water lines and vents?

- Yes  
 No

15. What is the largest plumbing snake you have used (size, length, etc.)?

16. How often did you operate this plumbing snake equipment?

\* Required Question