

## Current Job Opportunities Effective Friday, January 5, 2018

| <b>JOB TITLE</b>                         | <b>MONTHLY SALARY</b> | <b>FILING DEADLINE</b> |
|--|-----------------------|------------------------|
| Accountant                               | \$4,075 - \$7,112     | January 19, 2018       |
| Animal Health Technician                 | \$3,398 - \$4,639     | January 12, 2018       |
| Combination Building Inspector           | \$5,008 - \$6,800     | Continuous             |
| Police Officer – Lateral                 | \$6,080 - \$7,905     | Continuous             |
| Public Health Nurse                      | \$4,879 - \$7,341     | January 19, 2018       |
| Recycling Specialist I-II                | \$3,874 - \$6,114     | January 12, 2018       |
| Refuse Operator                          | \$2,959 - \$4,685     | Continuous             |
| Registered Nurse                         | \$4,977 - \$7,112     | Continuous             |
| School Guard                             | \$12.10/Hour          | Continuous             |
| Senior Librarian                         | \$5,793 - \$7,881     | January 12, 2018       |
| Special Services Officer                 | \$2,929 - \$6,469     | Continuous             |
| Surveyor                                 | \$5,916 - \$8,040     | January 19, 2018       |
| Systems Support Specialist               | \$4,414 - \$9,955     | Continuous             |
| Sys. Support Specialist – Help Desk Lead | \$4,414 - \$9,955     | Continuous             |
| Water Utility Mechanic I-III             | \$3,313 - \$5,714     | January 19, 2018       |

**(P)** = Promotional

Job opportunities change every Friday  
24-Hour Job Recruitment Line (562) 570-6201  
Equal Opportunity Employer

# Upcoming Job Information

*Civil Service Department*



As anticipated job opportunities become available, those jobs will be listed below with an estimate of the month applications may be available for filing. This estimate changes frequently depending upon the needs of the City, existing eligible lists and the number of anticipated vacancies. The information listed below is updated on a regular basis; however, changes may occur unexpectedly. Please call the Civil Service Department's 24-Hour Job Recruitment Line at (562) 570-6201, email us at [civilservice@longbeach.gov](mailto:civilservice@longbeach.gov) or visit our website [www.longbeach.gov/civilservice](http://www.longbeach.gov/civilservice) to obtain current application information. When an application filing period is approved, the job title and exact filing dates will be specified. Filing deadlines are 4:30 pm. As information is available, this listing will be updated. Please check regularly.

**JOB CLASSIFICATION**

**ANTICIPATED DATE FOR APPLICATIONS**

|  |                               |
|--|-------------------------------|
| Community Services Supervisor              | Anticipated Winter 2018       |
| Engineering Technician                     | Anticipated February 2018     |
| Motor Sweeper Operator                     | Anticipated Winter 2018       |
| Park Ranger                                | Anticipated Winter 2018       |
| Payroll Personnel Assistant                | Anticipated January 2018      |
| Personnel Analyst                          | Anticipated January 2018      |
| Police Recruit                             | OPENS Monday January 8, 2018  |
| Public Affairs Assistant                   | Anticipated January 2018      |
| Senior Accountant                          | Anticipated February 2018     |
| Sr. Equipment Operator-Bulldozer & Backhoe | OPENS Monday January 15, 2018 |

(P) = Promotional

**Note:** Please note that filing may be limited to: 1) current City employees; 2) former classified City employees who were terminated due to layoff after July 1, 2010; 3) former classified City employees on an active Civil Service priority list; and 4) former unclassified City employees, identified by the Human Resources Department as terminated by the City's reduction in force after July 1, 2010.

Civil Service Department  
333 W. Ocean Blvd., 7th Floor, Long Beach, CA 90802  
24-Hour Job Recruitment Line (562) 570-6201  
Website: [www.longbeach.gov/civilservice](http://www.longbeach.gov/civilservice) E-mail: [civilservice@longbeach.gov](mailto:civilservice@longbeach.gov)  
This information is available in an alternative format by request at (562) 570-6202.  
An Equal Opportunity Employer



## City of Long Beach Employment Opportunity

### **ACCOUNTANT**

Job Number: CO1AN-18

**SALARY:** \$1,874.16 - \$3,271.20 Biweekly

**OPENING DATE:** 01/05/18

**CLOSING DATE:** 01/19/18 04:30 PM

### **DESCRIPTION:**



**Accepting online applications only. Apply online 24 hours a day, January 5, 2018 through 4:30 p.m., January 19, 2018.**

**Current vacancies are with Financial Management and Harbor departments.**

**EXAMPLES OF DUTIES:** Under general supervision, performs increasingly difficult and responsible accounting functions, statistical analyses, and interpretations of information in the preparation and evaluation of financial reports, records, transactions, accounting systems and procedures; categorizes, posts, analyzes, and reconciles revenues and expenditures to proper accounts; ensures proper accounting for capital assets and expense and revenue accruals; analyzes budget variances, projects estimated expenses, and prepares budget adjustments; prepares financial statements; prepares financial forecasts based on defined assumptions for revenue, expenditures, and cash flow; prepares financial and statistical reports for management, federal, state, and regional utility agencies, and the public; may perform accounting functions specific to grant funded programs; reads, interprets and assists in implementing federal, state and local accounting requirements and guidance; may assist in the preparation of the annual budget; may supervise, train, and evaluate subordinate personnel; may conduct internal and external audits; may interpret and implement leasing agreements for billing and collection; and performs other related duties as required.

### **REQUIREMENTS TO FILE:**

Applicants must meet option A, B, C, **or** D:

A. Bachelor's Degree from an accredited college or university in Accounting (**proof required**)\*.

**OR**

B. Bachelor's Degree from an accredited college or university in Business Administration, Finance or a closely related field and the completion of a minimum of 21 units in Accounting (**proof**

required)\*.

OR

C. Bachelor's Degree from an accredited college or university in an unrelated field of study and four years of (paid, full-time equivalent) experience as an Accountant in a federal, state or local public agency (proof required)\*.

OR

D. A current Board of Accountancy Certified Public Accountant (CPA) certificate (proof required)\*.

**Additional Requirements to File:**

- Proficiency in the operation of a personal computer including a working knowledge of spreadsheets.
- Knowledge of Generally Accepted Accounting Principles (GAAP) and practices.
- Some positions may require overtime, weekend and/or holiday hours.
- A valid driver's license may be required by the hiring department.

**\*Required documents, such as transcripts or degree, must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalence at the time of filing.**

**DESIRABLE QUALIFICATIONS:** Knowledge of financial and managerial statement preparation and analysis, government grants and project accounting; experience in database programs; knowledge of Microsoft Office Suite.

**SELECTION PROCEDURE: EXAMINATION WEIGHTS:**

|   |            |
|---|------------|
| Application Packet.....                 | Qualifying |
| Online Occupational Written Test .....  | Qualifying |
| (Battery operated calculator permitted) |            |

The online written test will be waived for candidates demonstrating proof of a current Board of Accountancy Certified Public Accountant certificate (CPA). Proof of CPA certificate must be uploaded to the application at the time of filing.

This is a continuous examination. A minimum rating of 70 must be attained in the examination in order to pass.

The written test will be administered online. The test is tentatively scheduled on February 2, 2018 and candidates will receive an email if they meet the minimum requirements to take the test. If you do not receive notification by February 2, 2018, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer, or Tagalog) are desirable for some positions interacting with the public.



This information is available in an alternative format by request at (562) 570-6202.

If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202.

For hearing impaired, call (562) 570-6638.

An Equal Opportunity Employer

J.O.B. CO1AN-18 SV

1/10/2018

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/longbeach>

Position #CO1AN-18  
 ACCOUNTANT  
 SV

Civil Service Department  
 333 W. Ocean Blvd., 7th Floor  
 Long Beach, CA 90802  
 (562) 570-6202

[civilservice@longbeach.gov](mailto:civilservice@longbeach.gov)

## ACCOUNTANT Supplemental Questionnaire

- \* 1. **I. INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. Be specific and detailed in your responses. Do not leave any questions unanswered. Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental applications. Do you understand the information stated in the "Instructions" section above?
- Yes    No
- \* 2. **II. REQUIREMENTS TO FILE:** Indicate under which of the following options you qualify for the Accountant position: Special Note: \*Required documents, such as college transcripts or CPA certification, must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalence at the time of filing.
- Option A: Bachelor's Degree from an accredited college or university in Accounting (proof required)\*.
- Option B: Bachelor's Degree from an accredited college or university in Business Administration, Finance or a closely related field and the completion of a minimum of 21 units in Accounting (proof required--college transcripts)\*.
- Option C: Bachelor's Degree from an accredited college or university in an unrelated field of study and four years of (paid, full-time equivalent) experience as an Accountant in a federal, state or local public agency (proof required)\*.
- Option D: A current Board of Accountancy Certified Public Accountant (CPA) certificate



## City of Long Beach Employment Opportunity

### **PUBLIC HEALTH NURSE**

Job Number: G19NN-18

**SALARY:** \$2,244.24 - \$3,376.56 Biweekly

**OPENING DATE:** 10/06/17

**CLOSING DATE:** 01/19/18 04:30 PM

### **DESCRIPTION:**



**Accepting online applications only. Apply online 24 hours a day, October 6, 2017 through 4:30 p.m., January 19, 2018. EXTENDED**

**Grade I** – Entry level, under direct supervision, provides public health nursing services in home settings with populations ranging from infants to seniors. Works closely with the Public Health Nurse Supervisor and experienced Public Health Nurses.

**Grade II** – Under general supervision, operates more autonomously, and provides public health nursing services in home settings or other community settings. May represent the Department at community meetings, collaboratives, and other events. Provides input into the development of programs and budgets.

**Grade III** – Performs Grade II duties, plus oversees specific public health programs (i.e. Maternal, Child and Adolescent Health; Childhood Lead Poisoning Prevention, and Senior Services) – including directing program staff activities, ensuring accomplishment of program deliverables, developing budgets and scopes of work, and writing reports.

### **EXAMPLES OF DUTIES:**

Under supervision, promotes health and wellness through education, referral, advocacy, case management, coordination of services, and case-findings; provides public health nursing services in a variety of settings (i.e., homes, clinics, programs and the community); recognizes multicultural practices and beliefs, and their impacts on health behaviors and tailors approaches accordingly; identifies/evaluates medical, psychosocial, and socio-economic barriers; may coordinate Nursing Division grant funded programs including development of budgets and scopes of work, and oversee the activities of other professional and para-professional staff; identifies, collects, and analyzes health data about communities and at-risk population groups; develops and participates on community advisory boards, task forces, and committees; develops and conducts educational and outreach programs for community and professional groups based on assessed need; functions as case manager/case coordinator utilizing a multi-disciplinary approach to ensure improved health status; establish and evaluate nursing plans of

care based on identified client need, strengths and availability of resources; makes appropriate linkages to community resources to meet the identified needs of clients; provides individual, family, and community level crisis intervention/management and appropriate reporting as mandated by law; conducts epidemiological investigations of communicable diseases; obtains medical histories, conducts physical assessments, administers prescribed treatment and dispenses medication; performs diagnostic tests and specimen collection, reviews and interprets laboratory findings, and follows up in accordance with procedures and protocols; acquires and maintains updated knowledge of federal, state and local health laws, regulations, policies, procedures, and protocols as they relate to area of assignment and responsibility; performs required nursing documentation in accordance with the California Nursing Practice Act, and ensures documentation is clear, complete, and accurate; responds and researches inquiries from clients, social service and health care providers; may assume supervisory roles; performs other duties as required.

### **REQUIREMENTS TO FILE:**

Applicants must meet all the requirements below:

- A valid California license to practice as a Registered Nurse (**proof required**)\*
- A valid certificate as a Public Health Nurse in California (**proof required**)\*
- A valid Cardiopulmonary Resuscitation (CPR) certificate (**proof required**)\*

Additional Requirements to File:

- Proficient in the use of computer and software computer applications
- Willingness to work an irregular schedule, including weekends, evenings, and emergency call backs.
- A valid motor vehicle operator's license and a current DMV driving record must be submitted to the hiring department at the time of the selection interview.

**\*Required documents, such as certificates or licenses, must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form.**

**DESIRABLE QUALIFICATIONS:** Experience in maternal/child health and/or older adult health is desirable.

**SELECTION PROCEDURE:** This process will be conducted using the continuous, non-competitive procedure. All applicants meeting the minimum requirements to file will be placed on the eligible list, with those receiving Veteran's Credit first and then in the order in which applications were filed. Eligible lists may be established periodically.

**If you do not receive notification within two weeks of application filing, please contact the Civil Service Department at (562) 570-6202.**

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for some positions interacting with the public.

G19NN-17 MM-PHN

10/04/2017

This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days



prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.

An Equal Opportunity Employer.

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/longbeach>

Position #G19NN-18  
 PUBLIC HEALTH NURSE  
 MM

Civil Service Department  
 333 W. Ocean Blvd., 7th FL  
 Long Beach, CA 90802  
 (562) 570-6202

[civilservice@longbeach.gov](mailto:civilservice@longbeach.gov)

## **PUBLIC HEALTH NURSE Supplemental Questionnaire**

- \* 1. **I. INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about your qualifications for this position. This form will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental applications. Do you understand the above information?
- Yes    No
- \* 2. **REQUIREMENTS TO FILE** Please indicate how you meet the requirements to file for Public Health Nurse.
- I have a valid California license to practice as a Registered Nurse and a valid certificate as a Public Health Nurse in California, and a valid Cardiopulmonary Resuscitation (CPR) certificate.
- I do not have a valid California license to practice as a Registered Nurse, a valid certificate as a Public Health Nurse in California, and a valid CPR certificate. Selecting this option will disqualify me from applying for this position.
- \* 3. Are you willing to work an irregular schedule, including weekends, evenings, and emergency call backs?
- Yes    No
- \* 4. A valid motor vehicle operator's license and a current DMV driving record must be submitted to the hiring department at the time of the selection interview. Do you understand the above information?
- Yes    No
- \* 5. Are you proficient in the use of computer and software computer applications?





## City of Long Beach Employment Opportunity

### **SURVEYOR**

Job Number: K73NN-18

**SALARY:** \$2,721.04 - \$3,698.00 Biweekly

**OPENING DATE:** 12/08/17

**CLOSING DATE:** 01/19/18 04:30 PM

### **DESCRIPTION:**



**EXTENDED. Accepting online applications only. Apply beginning December 15, 2017 through 4:30 p.m. January 19, 2018.**

### **VACANCY INFORMATION:**

Current vacancy is in the Harbor Department; vacancy may also occur in the Public Works Department.

### **EXAMPLES OF DUTIES:**

Under direction, supervises the work of a field survey party or may act as a one-person field survey party in performing preliminary, construction, hydrographic, boundary, monitoring and control surveys for various engineering projects; keeps accurate field notes and records; collects, downloads, processes, adjusts, plots and creates necessary digital and hard-copy records of data; uploads, checks and lays out data in the field; directs and instructs survey personnel in safe work procedures and the care and maintenance of survey equipment; performs field computations using computers or programmable calculators; uses computers to perform complex computations and adjustments, create spreadsheets and set-up data bases; office duties include researching deeds, maps and other records for the preparation of boundary descriptions, control maps, records maps and reports; review improvement plans and prepares field layout data; trains subordinates and evaluates performance, operates City vehicles as transportation to worksite; other related duties as required.

### **REQUIREMENTS TO FILE:**

Applicants must meet Requirements A **AND** B:

A. Two years of (full-time equivalent) experience working on a field survey crew with substantial experience in field surveying including but not limited to preliminary, construction, hydrographic, boundary and control surveys.

**AND**

B. A valid Land Surveyor-in-Training certificate from the State of California is required (**proof**

required)\*.

**Additional Requirements to File**

- Willingness to work nights, weekends and holidays as required.
- A valid motor vehicle operator's license and current DMV driving record must be submitted to the hiring department at the time of selection interview.

**\*Proof of required documents must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency.**

**DESIRABLE QUALIFICATIONS:** Experience with computer applications such as MicroStation, Inroads, AutoCAD, Civil 3D or other related software.

**SELECTION PROCEDURE:**

**EXAMINATION WEIGHTS:**

Application Packet.....Qualifying  
 Appraisal Interview.....100%

Screening of candidates will be conducted on the basis of application packets submitted. Only those candidates demonstrating the strongest backgrounds in a comparative analysis will be invited to the appraisal interview.

A minimum of 70 must be attained in each part of the examination in order to pass. All applicants meeting the minimum requirements to file will be placed on the eligible list, with those receiving Veteran's Credit first and then in the order in which applications were filed. Eligible lists may be established periodically.

If you have not received notification January 19, 2018, contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer or Tagalog) are desirable for some positions interacting with the public.

K73NN-18 CP 12/06/17



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.  
 An Equal Opportunity Employer.

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/longbeach>

Position #K73NN-18  
 SURVEYOR  
 CP

Civil Service Department  
 333 W. Ocean Blvd., 7th Floor

Long Beach, CA 90802  
(562) 570-6202

[civilservice@longbeach.gov](mailto:civilservice@longbeach.gov)

---

## **SURVEYOR Supplemental Questionnaire**

- \* 1. **INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. This form will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental applications. Do you understand the above information?  
 Yes    No
  
- \* 2. **REQUIREMENTS TO FILE:** Two years of experience (full-time equivalent) working on a field survey crew engaged in field surveying, including preliminary, construction, hydrographic, boundary and control surveys is required. Please indicate your years of experience.  
 0-11 months  
 1 year  
 2 years  
 3 or more years  
 I do not have the required experience working on a field survey crew engaged in field surveying.
  
- \* 3. A valid Land Surveyor-in-Training certificate from the State of California is required **(proof required)\***. Do you have a valid Land Surveyor-in-Training certificate from the State of California?  
 Yes  
 No
  
- \* 4. Are you willing to work nights, weekends and holidays as necessary?  
 Yes    No
  
- \* 5. **EXPERIENCE:** Please describe in detail your work experience on a field survey crew engaged in field surveying, including preliminary, construction, hydrographic, boundary and control surveys. Please include a description of any other survey related duties. Please list the organization(s) where the experience was gained and include the amount of experience (years/months and hours each week). If you do not have experience, please write "none".
  
- \* 6. Describe your experience and knowledge working with computer applications, such as Auto CAD, Civil 3D or other related software. Please list the organization(s) where the experience was gained and the amount of experience (total years/months and hours each week). If you do not have experience, please write "none."
  
- \* 7. Experience with MicroStation Inroads is desirable for some positions. Please describe your experience and knowledge working with MicroStation Inroads. Please list the organization(s) where the experience was gained and the amount of experience (total years/months and hours each week). If you do not have experience, please write "none".



## City of Long Beach Employment Opportunity

### **WATER UTILITY MECHANIC I-III**

Job Number: M42AN-18

**SALARY:** \$1,524.00 - \$2,628.32 Biweekly

**OPENING DATE:** 12/20/17

**CLOSING DATE:** 01/19/18 04:30 PM

### **DESCRIPTION:**



**EXTENDED - Accepting online applications only. Apply online 24 hours a day, December 20, 2017, through 4:30 p.m., January 19, 2018.**

**EXAMPLES OF DUTIES:** Under general supervision, performs a variety of heavy manual, semi-skilled and skilled work in the installation, maintenance, operation, repair and testing of water distribution and wastewater collection system, equipment and components; locates and repairs water pipeline defects; cuts, threads, fits and joins pipes and tubing; excavates, shores, backfills and compacts trenches; operates City vehicles, pneumatic and hydraulic tools and related construction equipment; inspects private or public premises for water leaks and sewage overflows; installs, maintains, repairs, and replaces water mains, water services, control valves, meters, fire hydrants, and other water distribution system components; makes taps on water mains; notifies customers of the effects of water distribution shutdowns; collects water samples for subsequent analysis; reads, exchanges, repairs and tests water meters; answers customer calls for main breaks, fire hydrant breaks, service breaks, meter turn-offs and turn-ons, no water and low pressure reports, meter leaks, dirty water and noise in water lines reports; conducts fire hydrant flushing operations; investigates improper or unusual conditions of water utilization; conducts pressure and fire hydrant flow tests; repairs, exchanges and otherwise maintains fire hydrants; tests, repairs or replaces backflow assemblies; performs spot repairs on sewer mains and laterals; responds to customer service issues and sewer system overflows; locates and clears sewer pipeline blockages; inspects sewer collection system via closed-circuit television equipment and cleans sanitary sewer lines using hydro-jetter; inspects sewer manholes; maintains proper flow of gravity in sewer lines through chemical, mechanical, and/or hydraulic means and performs other related duties as required.

### **REQUIREMENTS TO FILE:**

#### **Applicants must meet Option A or B:**

**A.** A minimum of one year paid, full-time equivalent experience in one or more of the following areas: general construction and repair, operation of various types of construction or construction-related equipment, mechanical repair and maintenance, plumbing, carpentry, or related work.

Completion of 15 or more units of Water Utility Science, Wastewater Collection, or Wastewater Treatment coursework (**proof required\***) may be substituted for up to six months of this level of experience.

**OR**

**B.** A minimum of six months of paid, full-time equivalent experience in one or more of the following areas: pipeline construction; installation, maintenance, and repair of water meters, backflow units, services, mains, valves, production and/or distribution systems; cleaning sewer collection system via hydrojet or jetter/vactor; inspecting sewer collection system via closed-circuit television; or closely-related work at a water treatment, water distribution, wastewater collection, or wastewater treatment facility.

- Willingness and ability to respond to emergency call-outs on a 24-hour basis and to report to the Operations Service Center for emergency calls within a 30-minute timeframe
- A valid driver's license will be required at time of appointment.
- A Class B Commercial driver's license with tanker endorsement will be required before the completion of probation.

**\*Required documents must be uploaded to the online application at time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristics on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.?**

**DESIRABLE QUALIFICATIONS:** Current Collection Systems Maintenance certification issued by the California Water Environment Association; current Water Distribution Operator and/or Water Treatment Operator Certification issued by the State of California Water Resources Control Board (**proof required\***).

**SELECTION PROCEDURE: EXAMINATION WEIGHTS:**

Application Packet.....Qualifying  
Occupational Written Exam.....Qualifying  
*(Scope: Tool Identification, Pipeline Construction, and Customer Service)*

A minimum rating of 70 must be attained in order to pass the examination.

This examination will be conducted using the continuous procedure. The eligible list will remain in effect for at six (6) months. Applicants may take this examination only once during a four (4) month period.

**If you have not received notification by January 19, 2018 contact the Civil Service Department at (562) 570-6202.**

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer or Tagalog) are desirable for some positions interacting with the public.

JOB M42AN-18 DE:WUM

12/20/17



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.  
An Equal Opportunity Employer.

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

---

APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/longbeach>

Position #M42AN-18  
WATER UTILITY MECHANIC I-III  
DE

333 West Ocean Boulevard, 7th FL  
Long Beach, CA 90802  
5625706202  
5625706522

[civilservice@longbeach.gov](mailto:civilservice@longbeach.gov)

---

### WATER UTILITY MECHANIC I-III Supplemental Questionnaire

- \* 1. **I. INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. Resumes will not be considered as part of the Civil Service application process and may not substituted in lieu of the completed application or supplemental applications. Do you understand the information stated in the "instructions" section above?
- Yes    No
- \* 2. **II. REQUIREMENTS TO FILE:** To qualify for the Water Utility Mechanic position, candidates must meet option **A or B**. Select the option under which you qualify:
- A. Minimum of one year (paid, full-time equivalent) experience in one or more of the following areas: general construction and repair, operation of various types of construction or construction-related equipment, mechanical repair and maintenance, plumbing, carpentry, or related work. Completion of 15 or more units of Water Utility Science, Wastewater Collection, or Wastewater Treatment coursework (proof required\*) may be substituted for up to six months of this level of experience.
- B. Minimum of 6 months (paid, full-time equivalent) experience in one or more of the areas: pipeline construction; installation, maintenance, and repair of water meters, backflow units, services, mains, valves, production and/or distribution systems; cleaning sewer collection system via hydrojet or jetter/vactor; inspecting sewer collection system via closed-circuit TV; or closely-related work at a water treatment, water distribution, wastewater collection, wastewater treatment facility.
- C. I do not meet the requirements outlined in Option A or B, as listed above. Selecting this option will disqualify you from applying for this position.
- \* 3. Do you have a willingness and ability to respond to emergency call-outs on a 24-hour basis and to report to the Operations Service Center for emergency calls within a 30-minute time-frame?
- Yes    No
- \* 4. Do you have a valid driver's license?
- Yes    No
- \* 5. If hired, a Class B Commercial driver's license with tanker endorsement will be required before the completion of probation. Do you understand the information above?